

LabArchives: Moffitt Creating Your Account

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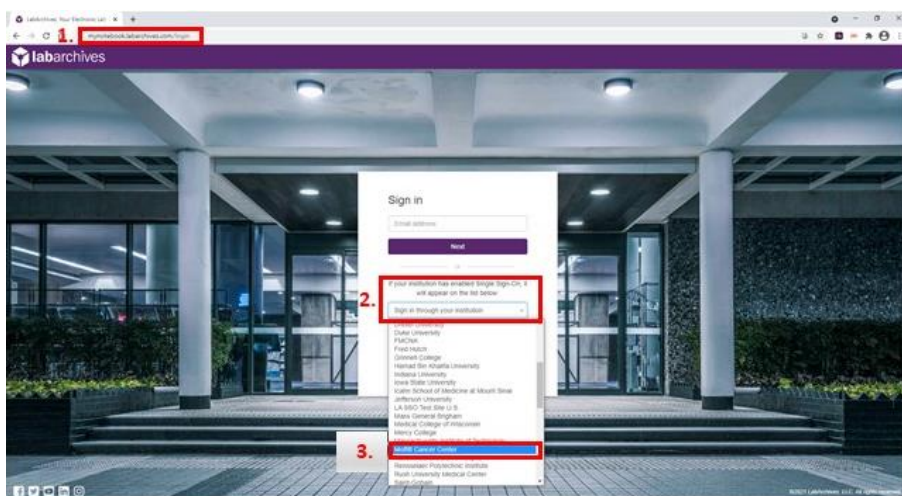


Objective: This guide will provide you with the steps for creating your **LabArchives: Electronic Lab Notebook (ELN)** account which can be used for your research projects.

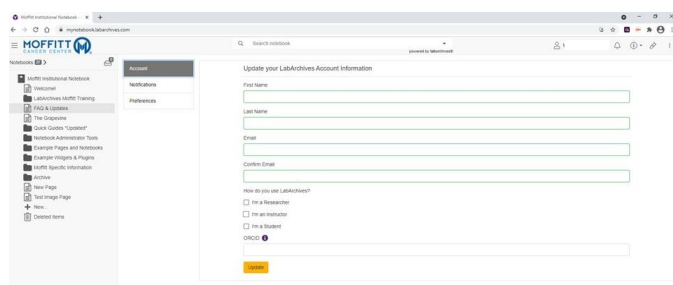
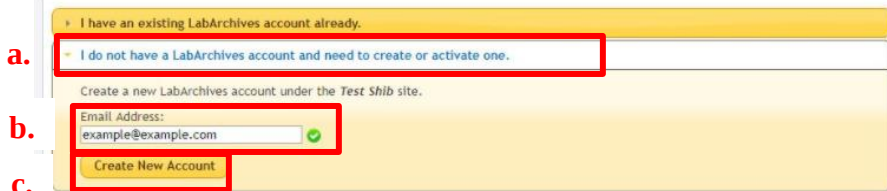
For detailed information regarding use of any ELN, please access **MoffittNet > Research > Research Electronic Laboratory Notebooks > ELN Minimum Standards** ([link](#)).

Accessing LabArchives:

1. Using Google Chrome, enter the url: <https://mynotebooks.labarchives.com/>
2. Select login through your institution (Single Sign on option)
3. Select "Moffitt Cancer Center"



4. For new account, select:
 - i. "I do not have a LabArchives account and need to create or activate one"
 - ii. Check your email address
 - iii. Click "Create New Account"
 - iv. "Update your LabArchives Account"
 - i. First Name
 - ii. Last Name
 - iii. Email
 - iv. Confirm Email
 - v. How you do use LabArchives? Select the option closest to your current role
 - vi. ORCID (if you have one)
 - vii. Click "Update"
 - viii. Just to note, you can update your information at any time.



Questions and/or Additional Resources:

For any questions, please contact the Moffitt Biomedical Library at: library@moffitt.org

Additional information can be found on this topic at the following resources (ctrl+click to open):

[Education Page: Moffitt Biomedical Library website](#)

[ELN Minimum Standards: Moffitt Research](#)



Moffitt Biomedical Library

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